



**The English Experience**

# Request for Custom Tour Services (Travel Agency)

**PLEASE CHECK AS APPROPRIATE:**

I/We require an itinerary and quotation using the full-time services of a professional driver/guide.

I/We require an itinerary and quotation using private transfers and/or professional driver/guide some of the time.

I/We require an itinerary and quotation for an unescorted tour.

**SERVICES REQUIRED:** Please check as necessary.

- Airport/port meet & transfer
- Accommodations & breakfast
- Transportation
- Day tours with driver/guide
- Longer tours with driver/guide
- Private visits/specialist guides
- Services of UK Tour Director

**PLEASE PRINT CLEARLY** giving as much detail as possible.

Main travel agency contact person: \_\_\_\_\_

Name of Client/s: \_\_\_\_\_

Agency Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

Fax: \_\_\_\_\_

Day Telephone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Our client/s travel objective is: \_\_\_\_\_

Please list any locations your clients definitely want to visit:

Client/s are departing the USA on: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
MONTH DAY YEAR

Client/s are arriving in the UK on: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
MONTH DAY YEAR

Airline: \_\_\_\_\_ Flight Number: \_\_\_\_\_

or Cruise Ship: \_\_\_\_\_

Name of Arrival Airport: \_\_\_\_\_

Name of Cruise Ship Port: \_\_\_\_\_

Estimated Time of Arrival: \_\_\_\_\_ AM  PM

Client to be met upon arrival: Yes  No

Client will have \_\_\_\_\_ suitcase(s). (State number of suitcases)

Are the suitcases: Small  Medium  Large  Oversize/Extra Large

Total number of days touring required (escorted): \_\_\_\_\_

Total number of days touring required (unescorted): \_\_\_\_\_

Clients are departing the UK on: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
MONTH DAY YEAR

Client/s to be dropped off upon departure: Yes  No

If yes, please state airport or port of departure:

Number of people in group: \_\_\_\_\_

Number of children: \_\_\_\_\_ Ages: (M) \_\_\_\_\_ (F) \_\_\_\_\_

Do any of the party have difficulty with steps, walking up or down hills or walking generally? Yes  No

Do any of the party smoke? Yes  No

Do you wish us to arrange accommodations? Yes  No

If yes, please state: Number of rooms required: \_\_\_\_\_

Double/Twins \_\_\_\_\_ Singles \_\_\_\_\_

List any special room requests here:

**1. ACCOMMODATIONS REQUIRED** - Please check one:

- Luxury:  Downtown  Countryside  4-5 star  3-4 star
- 2-3 star  Small family-run hotels/inns  Budget

Any further instructions about your desired accommodations:

**2. LOCATION** - Please check one:  City  Countryside

**3. Ideally, how many changes of hotel do clients require?**

- None  One or two  Three or more

**4. MEALS** - Do you need us to include? Please check one of the following:

- Breakfast only  Dinner and breakfast  All meals

Do any of the party have special dietary needs? Yes  No

If yes, please explain: \_\_\_\_\_

**IDEAS:** Are any members of the party interested in any of the following? Help us help you by rating the following:

- \_\_\_\_ History • Museums • Living History
- \_\_\_\_ Cities
- \_\_\_\_ Shopping
- \_\_\_\_ Historic Homes & Palaces
- \_\_\_\_ Gardens
- \_\_\_\_ Countryside
- \_\_\_\_ Music
- \_\_\_\_ Art & Art Galleries
- \_\_\_\_ Visiting small towns/villages
- \_\_\_\_ Local festivals
- \_\_\_\_ Theatre • Literature • Writers
- \_\_\_\_ Antiques/crafts
- \_\_\_\_ Military history & WWII connections/museums

|                    |
|--------------------|
| 4- Very Interested |
| 3 - Interested     |
| 2- Mild Interest   |
| 1 - No Interest    |

**Please return completed form to:**

The English Experience Travels Ltd,  
Custom Tour Department  
105 Gwynmont Circle, North Wales, PA 19454  
or fax to: **The English Experience Travels Ltd**

